



Battery Project Name

Statement of Work

1. Scope

This document details the Statement of Work for development and production of xxxx cell.

Vendor will carry out feasibility study cell development, production preparation and qualification tests in 3 phases.

- Phase 1 - Feasibility Study
- Phase 2 - Full Scale Development cells
- Phase 3 - Production Line – Preparation and Qualification

The following paragraphs define the various activities as part of the lithium cells project.

2. Applicable documents

(Specifications, standards, contracts etc..)

3. Program Milestones and Deliverable

#	Milestone	Deliverable	Delivery date (weeks ARO)
1.	Phase 1 – feasibility study		

Hardware, software, services...

4. Project management

Define the persons involved in the project and their tasks

5. Project management plan

SDR, PDR, CDR, reports, meetings schedule,

6. Development

Development stages and outputs of each stage

7. Production

Production process, production tools, tests along production

8. Purchasing

Who is responsible, special need to buy..

9. Sub-Contractors

Define the sub-contractors and their project tasks

10. Vendors

Define the vendors and limitations for them

11. Acceptance Tests

Acceptance tests shall be carried out in the following phases:...

The acceptance tests shall include the following topics in accordance with the various types of acceptance:

- Review of engineering drawings
- Physical and mechanical and visual inspection
- Electrical tests
- Environmental tests
- Safety tests

Acceptance tests checklist shall be approved by both sides prior to signing of the order.

Customer representatives shall be present at the tests. The Contractor shall notify and coordinate the date of the tests with the customer.

The Vendor shall make available all the manpower, tools, instruments and laboratory space required for carrying out the tests.

Test results shall be signed by the Contractor and approved by the customer.

12. Installation

Materials and plans

13. Marking

Packaging

14. Maintenance

Spare parts, testing equipment, documentations, training

15. Warranty

What included and how in charge

16. Quality Assurance

All activities related to the project will be controlled and approved by Q.A.

17. Customer responsibilities

Customer deliverables...